

Processing Periodical Data Advice & Ownership Change Reports in March and April

Impacted Data Advice customers:

Data Advice customers that subscribe to both Revised Roll Data Advice and Periodical Data Advice (e.g. Weekly or Monthly updates).

Purpose:

This bulletin is to remind Data Advice customers of the importance of downloading and processing Data Advice files in the correct sequence between the Revised Roll closure date (March 17, 2021) and the 2021 Revised Roll Data Advice (March 31, 2021).

Please note that should files be processed out of sequence, the most current data available may be overwritten.

Action Required:

Prior to downloading and processing any Data Advice files, please confirm details found in the corresponding Audit Report. The Audit Report highlights the contents of the file including the date range.

Should any information found in the Audit Report be incorrect, please contact us before proceeding to download any other files. This information can be found in the heading of each report.

20210221_WEEKLY_7573_AUDIT.pdf
Period: 14-Feb-2021 - 20-Feb-2021
Order ID: 58955
Customer:

Run Date: 21-Feb-2021 12:07 PM
Run Type: WEEKLY
Roll Year: 2022
Ownership Year: 2022



Audit Summary Report

For Data Advice Customers who receive both Revised Roll Data Advice and Weekly Data Advice products:

March 2021:

1. Process the March 14th files (20210314_WEEKLY_XXXX) as usual.
2. Do **NOT** process the March 22nd or March 28th files (20210322_WEEKLY_XXXX, 20210328_WEEKLY_XXXX) until the 2021 Revised Roll Data Advice has been processed.

Please note that the March 22nd file name was amended from March 27st due to a technical issue.

April 2021:

1. Process the 2021 Revised Roll Data Advice File (20210331_REVD_XXXX_).
2. Go back and process the remaining March 22nd and 28th files (20210322_WEEKLY_XXXX, 20210328_WEEKLY_XXXX) in order.
3. Starting with the April 4th file (20210404_WEEKLY_XXXX), the files can be processed as normal.

For Data Advice Customers who receive both Revised Roll Data Advice and Monthly Data Advice products:

Due to the delivery schedule of our Monthly Data Advice files (the 16th of each month); there will be *no further action* required.

It is still important to report any errors in your Audit Report, so please contact us before proceeding to download any other files should you find any discrepancies.

Contact Information:

If you have questions regarding Data Advice, please contact the BCA Property Information team at bcacustomer.services@bcassessment.ca or 1-866-valueBC (1-866-825-8322), ext. 00119.

If you have questions regarding a specific property, please contact the applicable region at 1-866-valueBC (1-866-825-8322) or:

Assessment Region	Email Address
Vancouver Island	vancouver.island@bcassessment.ca
Greater Vancouver	greater.vancouver@bcassessment.ca
Fraser Valley	fraser.valley@bcassessment.ca
Thompson Okanagan	thompson.okanagan@bcassessment.ca
Kootenay Columbia	kootenay.columbia@bcassessment.ca
Northern BC	northern.bc@bcassessment.ca